

Kirkburton & Highburton Community Association

Minutes of meeting held at Burton Village Hall **Thursday 8th October 2015**

Present: Mike Greetham, Roger Beaumont, Jayne Smith, Kaye Emberton, Vanda White, Ann Schofield, Tim Scott, Cllr Anna Boden, Cllr Bill Armitage, Cllr Robert Barraclough, Tony Eaton, David Blunt, Eileen Blunt

1. Apologies: Peter White, Jeanette Lodge, Cllr Maureen Sykes, Sandra Coulthard, Angie Hilton

2. Minutes/matters arising of last meeting: Agreed to be correct – proposed by Roger Beaumont, seconded by Mike Greetham

No matters arising – all covered by agenda

3. Isaac Nash Trust: No representative

4. Community Police Representative: No representative

5: Treasurers report:

On behalf of Peter, Vanda informed the meeting that due to an issue with windows 10 not being compatible with Sage, Peter has been unable to produce any accounts this month. However, there have been no major expenditures or changes to the financial position. Peter is looking at using Excel until windows 10 have rectified the issues.

6. Initiatives:

a) **Play area** – no response from letter sent regarding grass cutting.

ACTION: Jayne to resend copy of letter to Cllr Bill Armer and to contact Kirklees again.

b) **Website** – Ian Gunson is not in a position to take over the maintenance of the website. Mike will endeavour to keep site up to date

7. Burton Bulletin:

Lengthy conversation followed – to summarise

Almost ready to send to printers – may have to increase print number due to excellent response.

Ann Schofield reported that numerous local businesses have advertised and some paid up front for future editions. Financial position is looking favourable.

Letters page being considered, however guidelines will be put in place i.e. not political party letters, anonymous letters will not be printed unless the editorial team are aware of their identity.

Cllr Bill Armer questioned if there would be a possibility to receive by post. Mike advised that this option had not been discussed but copies would be available from the village hall, local pubs and shops.

8. Parish Church: No Representative

9. Parish Council:

-1 member of the community had raised questions regarding the development of housing on Burton Acres Lane. This is in relation to the Local Plan – a consultation will take place between 9th November 2015 and 18th December 2015. Cllr Bill Armer suggested that an article is put in the Burton Bulletin. Public will be able to access plans on-line and at some libraries.

Cllr Barraclough suggested that the next KHCA meeting focuses on the Local Plan.

Vanda White proposed that as the November meeting is the AGM, we defer this to the December meeting.

- Request for a telephone mast to be erected at Kirkburton Library from Telefonica and Vodafone. It would have potential to provide money for the library on an annual basis, approx. £5,000. As yet no formal discussions have been held. Cllr Armer had requested further information including photographs of how it would appear health and safety factors, and environmental factors.

10. Burton Environmental Group:

Tim Scott reported that meetings have been well attended and local Councillors have been attending. Grant for lighting in quarry has been rejected, despite B.E.G working hard over the last 12 months. Running, maintenance and insurance costs for machinery is high. Cenotaph is being cleaned. Burton Cross, plaque and seat are in situ, Mike Greetham to put photos in Burton Bulletin.

11 The Hub: No representative

12. Village Hall Manager's report:

Kaye Emberton reported that Gary had completed the weeding. Terry Morgan has been contacted again regarding the kitchen repairs. Defibrillator is to be fitted on 10th November 2015.

13. Booking manager' report:

Party bookings have been quiet. Bookings for meetings are increasing. Potential new group in small hall – Baby massage.

14. Christmas Fayre:

In Sandra's absence, Jayne read email from Sandra regarding help required, in the kitchen, setting up and on the day. Following people volunteered to assist in the kitchen; Kaye Emberton 9.30 – 12.00, Vanda White, Ann Schofield Tony Eaton, Louis and Peter White will be available on the day. Playgroup offered to set up the tables on Friday night.

Action: Jayne Smith to email Sandra and advice above and ask if any further help is needed.

15. Any other business:

AGM – 12TH NOVEMBER 2015. The following people are happy to continue on the committee:

Mike Greetham – Chair and Bookings manager****

Peter White - Treasurer

Jayne Smith – Secretary

Kaye Emberton – Hall manager

**** Mike raised the possibility of someone taking over as Bookings Manager.

Roger Beaumont is standing down as Co-Chair.

Vanda White proposed that there should be a deputy/co-chair to cover for absences.

Vanda reported that the arrangements for Santa sleigh are progressing well. The licence has been approved and Malcolm Royce will service the sleigh.

Proceeds will be divided between the two local schools, Highburton School will provide volunteers for Monday, Highburton Playgroup on Tues evening, Kirkburton school on Thurs eve. Hopefully Geoff Barnard has some volunteers for weds.

A driver is needed for Thursday evening.

Question regarding need of DBS checks. Agreed that as the children are not left unattended with Santa and it does state in risk assessment that children should not be on sleigh, DBS checks are not required.

NEXT MEETING: Thursday, 12th November 7.30pm – Burton village hall.

PLEASE REMEMBER THE NEXT MEETING WILL BE THE AGM.