

# Kirkburton and Highburton Community Association

## Minutes of the Annual General Meeting 19<sup>th</sup> January 2017

**Present:** Mike Greetham (co-chair), Peter White (treasurer), Jayne Smith (secretary), Kaye Emberton (hall manager), Ann Schofield, Cllr Anna Boden, Sandra Coulthard, Howard Boothroyd (trustee), Tim Scott, David Blunt (trustee), Tony Eaton, Pat Shaw (trustee), Steve Shaw

**Apologies:** Cllr Richard Smith, Cllr Bill Armer, Cllr Maureen Sykes, Vanda White, Geoff Barnard, Georgina Dickinson (trustee)

1. **Introduction:** Mike Greetham opened the AGM and welcomed all to the meeting.

2. **Minutes of AGM 12<sup>th</sup> November 2015.**

These were agreed to be correct.

3. **Annual Reports:**

**a) Chairs report: Mike Greetham**

Another successful year, especially for the Burton Bulletin. Good local advertising and positive feedback from the community.

Hall continues to be well used by regular user groups particularly the playgroup and out of school club. Karate is celebrating 30 years - one of the longest user groups - Kaye advised that the playgroup had been using the hall in excess of 30 years.

Two new groups - Mindfulness (started in Jan 2017) and the Ukulele group are now regular users.

Mike passed on thanks to the volunteers in the local community for all their efforts and fantastic hard work to ensure that community events are continued. These included friends of the library, the hub, Kirkburton Business Association, Santa Sleigh.

Mike thanked Peter White (treasurer), Jayne Smith (secretary) and Kaye Emberton (hall manager) for their hard work and support over the last 12 months.

Mike informed the meeting that he would like to pass on the role of bookings manager but is happy to put himself forward to remain as chair.

On behalf of the meeting, David Blunt thanked Mike for his efforts and hard work over the last 12 months.

**b) Treasurers Report: Peter White**

Peter had circulated the accounts and his report prior to the meeting. There had been one query relating to the rent paid by the Brownie group. Peter confirmed that their rent had been put on hold due to financial pressures. This has now been resolved and rent is being paid in full and is up to date.

Solar Panels - £20 compensation paid to the KHCA. A further £579.00 has been received in payment.

Building is now insured for £836,250.

Peter proposed that the rates of rent remain the same - this was agreed at the December 2016 meeting.

Peter was thanked for all the hard work he has done over the last 12 months.

**c) Hall Manager: Kaye Emberton.**

(Copy of Kaye's report)

All the usual checks and services have been undertaken with no problems.

Both halls have been decorated. As the curtains were in a poor state we replaced them throughout with window blinds which have proved more successful and hygienic.

A central timer has been fitted to the immersion heater, hot water boiler and central heating.

The water heater in the kitchen was replaced.

The major incident of the year was the significant water leak below the main hall floor. Finding it was a challenge, as was repairing it. All ended well (we hope).

This year we have again experienced very little minor damage. Hopefully this is a positive sign that systems and checks continue to working.

The Hall remains in very good condition considering its extensive use.

My special thanks go to Peter and Jayne for all their support and assistance provided throughout the year.

Peter added that the iron pipes under the main hall will need replacing at a cost of approx. £3-4, 000. Estimates to be obtained. Kaye will ask Tim when he services the boiler.

Kaye added that the lock on the front door has been replaced.

Kaye was thanked for all her hard work over the last 12 months.

#### 4. Elections of Officers:

Position:	Nominated by	Seconded by
Chairperson:	Mike Greetham	Pat Shaw
Treasurer:	Peter White	Mike Greetham
Secretary:	Jayne Smith	Mike Greetham
Hall Manager:	Kaye Emberton	Mike Greetham
Bookings:	to be confirmed	All
		Tony Eaton
		Kaye Emberton
		Jayne Smith

Mike informed the meeting he would continue with the bookings on an unofficial basis until someone took the role. Article to be put in Burton Bulletin.

Vice chair - no one came forward- it was agreed that we would continue with existing arrangements with trustees i.e. Mike to continue as chair-person and a trustee called upon to chair a meeting in the event of Mike's absence.

#### 5. Any other business:

**Ann Schofield - Burton bulletin -** has a working capital of £806.81 -

**Howard Boothroyd -** attended a public meeting regarding the REC - to summarise:

- A volunteer co-ordinator to form a core group/committee to improve the facilities. Kirklees have no funding available

- There is a fear that a core group may take the REC in a direction that not all the community would benefit from, should the KHCA be consulted/ play an active part?

Further public meeting to be held in Feb/March.

- **ACTION \_Mike Greetham to contact Andy Wickham and invite him to the KHCA meeting.**

**Cllr Anna Boden- Kirkburton notice board -** this blew down in November. Although the district council put this in place they are looking for a group to take over responsibility - a grant will be available. Anna approached KHCA if this is something we would be interested in. Anna to send further details.

**Tony Eaton -** commented on the amount of dog mess. Jayne advised that a number of people had reported this on social media and to Kirklees - Kirklees response is that they need evidence to prosecute.

**Tim Scott -** asked if anyone had any information in relation to the end of the Crimean war.

**Ann Schofield-** Friends of the library have been informed that the Parish Clerk will be moving to the library. KHCA not aware.

**Next ordinary meeting - 9<sup>th</sup> February 2017, 7.30pm @ Burton Village Hall.**