

Kirkburton & Highburton Community Association

Minute of the Annual General Meeting

13th November 2014

Present: Mike Greetham, Roger Beaumont, Peter White, Jayne Smith, Vanda White, Sandra Coulthard, Tony Eaton, Ian Gunson, Dave Hilton, Ann Schofield, Jon Bailes.

Apologies: Kaye Emberton, Norman Berry, Geoff Barnard, Tim Scott, Cllr Bill Armer, Cllr Derek Hardcastle, Georgina Dickinson.

- 1. Introductions:** Made by Mike Greetham
- 2. Minutes of last AGM:** Agreed to be correct.

a) Matters Arising:

Burton Bulletin. Mike provided recap of what had occurred over the last 12 months. In view of no new editor and the need to provide the community with information of forthcoming events in the village, Mike offered to put together a "Lite" version. The general consensus was that this had been a success. Ian Gunson queried costs – Mike advised it has cost £265.00 for printing. Ian discussed if this has been a necessity and felt that it was aimed purely at KHCA events. Mike and Vanda disagreed. Ian expressed his concerns about utilising his full team of deliverers for any future issue of a "Lite" version of the BB . Mike was thanked for his hard work.

David Hilton informed the meeting that there were a number of people still interested in being involved in the bulletin, himself being one. Georgina Dickinson has list of people interested and their email addresses. Mike is to remind Georgina to contact people to arrange a meeting.

Vanda White queried if the Parish Council and Parish Church should be on the AGM agenda as they are not part of the association. Meeting agreed that these items should be removed from the AGM agenda in future.

3. Annual Reports:

a) Chairs report: Mike shared this year's successful events, fun run, open gardens etc. Last year it was agreed that the chair position would be a joint position between Mike and Roger – this has worked well and if the meeting was happy for this to continue so were Mike and Roger.

The website is now finalised and live; however some amendments/changes are needed. Mike is currently working on these, including providing links to the user group's websites, updating information etc. If anyone else is interested in providing material for the web site please let Mike know.

Dave Hilton queried the reason for website – communication to inform people of who we are, what we do, forthcoming events etc. Mike invited the meeting to look at the website at the end of the meeting.

Trustees: Two trustees have resigned this year, Mark Ashely and Dennis Goring. Two potential trustees have been approached – David Blunt and Howard Boothroyd. Mike is to ask Howard for his C.V Both to be invited to the next KHCA meeting.

b) Treasures report: Peter circulated comprehensive accounts and notes. Explained the depreciation of assets – full details in notes. Overall a good financial year. In view of this Peter proposed that the rent rates remain the same – this was agreed by the meeting. Peter made the following acknowledgments and thanks:
Kaye Emberton on her role as Hall manager,

Mike Greetham for the very successful Open Gardens,
Malcolm Royce, Vanda White and Geoff Barnard for the Santa Sleigh,
Simon Coulthard for auditing the accounts.

Tony Eaton thanked Peter on behalf of the association for all the excellent work he has done.

Questions raised from treasurers report:

I.G – has the cost of the work on the floor being included in the figures – Yes

Do all hall users pay the same rent rate – Yes

I.G commented that it was useful to see the hall users listed and the proportion of rent they pay.

Is the building insured adequately at £350,000? Mike suggested that this be looked into.

I.G raised point that we are still very competitive and that other halls and the hub find it difficult to compete. Vanda pointed out that due to the changes that have been made the running costs are kept down hence the lower rate charges, Mike agreed – we are here to serve the community.

- c) Hall manager:** In Kaye's absence a copy of her report was circulated and read out by Mike. Mike thanked Kaye for all her hard work.
Mike informed the meeting that there had been two occasions recently when the hall had been left in an unsatisfactory state. Discussion followed regarding with holding the deposits – agreed that this would be discussed in detail at the next ordinary meeting. Mike is intending to take photographs of the small hall set up and the table store cupboard to assist users.

4. Election of Officers:

No nominations received it was therefore proposed and agreed that the officers would remain the same:

Mike Greetham and Roger Beaumont	Co-Chair
Peter White	Treasurer
Kaye Emberton	Hall Manager
Jayne Smith	Secretary
Mike Greetham	Hall Bookings

5 & 6 – Parish Church and Parish Council:

As agreed earlier in meeting these have now been removed from agenda.

7. Any other business:

a) Ian Gunson raised question regarding Christmas trees and lights.

b) Tim Scott had sent a report thanking KHCA for all their support – unfortunately a copy was not to hand so therefore could not be shared with meeting.

c) Mike has been approached regarding availability of hall on either 22 or 23rd December 2014. A local resident – the owner of Deli Cious, Sarah Wilcox, wants to hold a Christmas tea for elderly residents who are on their own. Large hall is in use – Mike will contact her to confirm numbers and it may be that the small hall will accommodate them at no cost.

Roger Beaumont informed that Shelley Football Club would be able to offer use of their mini bus to transfer people if required.

Mike closed the AGM and thanked everyone for their attendance. KHCA meets every second Thursday of the month.

Next ordinary meeting: 11th December 2014, 7.30pm, Burton Village Hall